

## Mackil, Molly J. (DNREC)

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**From:** Mackil, Molly J. (DNREC)  
**Sent:** Monday, November 25, 2013 2:33 PM  
**To:** Ashby, Bryan A. (DNREC); Heineman, Roy W. (DNREC)  
**Subject:** FW: FOIA Response

Fyi. M

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**From:** Mackil, Molly J. (DNREC)  
**Sent:** Monday, November 25, 2013 2:32 PM  
**To:** 'Cindy Wilton'; maria PAYAN  
**Subject:** RE: FOIA Response

In order to preserve the integrity of our files, an administrative professional will sit with the person(s) reviewing, copying and/or scanning the files.

Molly J. Mackil, P.E., LEED AP  
Environmental Engineer IV  
Surface Water Discharges Section, Division of Water  
Dept. of Natural Resources and Environmental Control  
State of Delaware  
89 Kings Highway, Dover, DE 19901  
Tel: 302-739-9352 Fax: 302-739-8369  
[molly.mackil@state.de.us](mailto:molly.mackil@state.de.us)

**From:** Cindy Wilton [<mailto:cindywilton2@gmail.com>]  
**Sent:** Monday, November 25, 2013 1:26 PM  
**To:** Mackil, Molly J. (DNREC); maria PAYAN  
**Subject:** Re: FOIA Response

molly,

Please clarify in option 1, exactly what will be invoiced regarding administrative oversight charges for copying files with our own equipment.

Thank you

cindy Wilton  
Millsboro, DE

On Mon, Nov 25, 2013 at 12:18 PM, Mackil, Molly J. (DNREC) <[Molly.Mackil@state.de.us](mailto:Molly.Mackil@state.de.us)> wrote:

Ms. Wilton:

In response to your November 25, 2013, FOIA request regarding Vlastic/Pinnacle and/or Allen Harim, Iron Branch Road, Millsboro, DE 9966, including NPDES Permit No. DE 0000736 (WPCC 3245E/74) permit applications and any related documents, since November 1, 2011; any permit transfer records and any related documents, the Surface Water Discharges Section (SWDS) of the Division of Water, Department of Natural Resources and Environmental Control, responds:

No change of ownership or transfer of permit requests have been received.

Regarding the "all records related" part of your request, we have expended one (1) hour of administrative time to prepare the files from that general time frame that may or may not contain related documents and correspondence. There are a couple of options if you would like to review, copy and/or scan these files:

1. You can call 302-739-9946 to set up an appointment to come in and review the files, bringing your own copier/scanner, paper and any other supplies necessary to make copies or scan the documents yourself. For this option, let us know how much time we should allocate for review time with administrative oversight and we will prepare an invoice, payable in advance of the appointment. Typically, this could be 3 hours in the morning (8:30 am to 11:30 am) and/or three hours in the afternoon (1:00 pm to 4:00 pm), so that the administrative professional can attend to his/her work duties.
2. You can call the number above to set up an appointment to come in and review the files, placing tabs on the documents you would like us to copy or scan. For this option, let us know how much time we should allocate for review time with administrative oversight and we will prepare an invoice as in #1 above. After the tabs are placed, we will prepare another invoice, including administrative and copying costs, as applicable.

Just as an fyi, the SWDS administers seven (7) programs, including Concentrated Animal Feed Operations (CAFO), Biosolids (sludge), Municipal Separate Storm Sewer Systems (MS4), Industrial Storm Water, National Pollutant Discharge Elimination System (NPDES), Pesticides, and Wastewater Construction permits.

Please note, other information may have already been provided or may be forthcoming from other State agencies

Please let me know if you have any questions.

Molly J. Mackil, P.E., LEED AP

Environmental Engineer IV